



BY-LAWS OF THE DEER CREEK FOOTBALL BOOSTER CLUB

ARTICLE I: NAME

The name of this association will be known as the Deer Creek Football Booster Club; (also known/referred to as "DCFBC" throughout this document).

ARTICLE II: PURPOSE

To raise funds for the DC football program and supporting those playing and coaching.

ARTICLE III: OBJECTIVE

The objective of this association is to support the Deer Creek Schools 8th through 12th grade football programs.

- A. Provide support to the team members and coaches.
- B. Provide: financial support through fund-raising efforts, promotions and cooperating with special events and activities.
- C. Display and encourage good sportsmanship and high athletic standards as outlined in the Deer Creek Football Code of Conduct.
- D. To accumulate and disseminate information relating to the football program and special events as it relates to the community, this organization, and Deer Creek Schools.

ARTICLE IV: MEMBERSHIP

SECTION 1: ELIGIBILITY

Anyone interested in the progress, development, and promotion of the football program of the Deer Creek School System is eligible for membership. Parents of members of the Deer Creek Football team are to be recruited as voting members.

SECTION 2: MEMBERS IN GOOD STANDING

Members in good standing shall be those members who have paid annual membership fees for the current year, and who are not precluded from membership by these bylaws or by Deer Creek Public School policies. All members in good standing are encouraged to participate, volunteer, and are eligible to vote.

SECTION 3: MEMBERSHIP TERMS & FEES

The DCFBC shall solicit an annual membership drive with an associated annual fee to be set each year by the Officers. The term of the annual fee will be valid from August 1st through the last day of July. .

ARTICLE V: MEETINGS

SECTION 1:

DCFBC meetings will be held as needed and as determined by the President and Executive Committee. Meeting place and changes will be left to the discretion of the President.

SECTION 2:

Notification of the meeting will be announced at least one week prior to the date of the meeting (usually at the end of the previous meeting when possible).

SECTION 3:

Coaching staff will have a representative at each booster meeting, (if possible).

ARTICLE VI:

SECTION 1:

GOVERNANCE

The governance of the DCFBC shall be vested in a voting membership including:

- A. The Executive Committee of the DCFBC.

SECTION 2: EXECUTIVE COMMITTEE

The Executive Committee will consist of the Officers of the DCFBC. The Deer Creek High School Varsity Head Football Coach will be in attendance but will not be a voting member.

ARTICLE VII: ELECTION OF OFFICERS

SECTION 1: NOMINATION

Nominations for Officer Positions (for DCFBC's upcoming fiscal year) will be accepted from DCFBC members in good standing at the end of each season.

These nominations may be submitted on line following notification by the DCFBC by E-mailing the nomination to a minimum of two acting DCFBC Officers by the nomination deadline.

To qualify as a candidate for nomination, the nominee must have been a DCFBC member in good standing at the time of nomination.

SECTION 2: VOTING

Voting for Officers will take place on line; and will be voted upon by DCFBC members who have a student playing during the previous year on 8th grade through Junior season and planning on playing in the upcoming high school season. Each student athlete family receives one vote and must be in good standing at the time of vote. The vote will be for a period of one week. The votes will be counted and result known within 24 hours of voting deadline.

SECTION 3: TERMS

Elected Officers will serve at the pleasure of the DCFBC for a term of one year. Officers must have a student planning on playing in the year served. President must have served for a minimum of one year on the executive committee.

SECTION 4: VACANCIES

In the event an officer position becomes vacant during the term, the Executive Committee will call for and accept nominations and hold a vote of DCFBC members to fill that vacancy.

ARTICLE VIII: DUTIES OF THE OFFICERS

SECTION 1: PRESIDENT

- A. Preside at all meetings of the membership.
- B. Responsible for delegating responsibility/tasks, and ensuring those tasks are completed.
- C. Will be a member ex-officio of all committees.
- D. Must approve all expenditures prior to payment; has authority to sign checks on DCFBC behalf.
- E. Head the committee responsible for obtaining Corporate Sponsorships.

SECTION 2: VICE PRESIDENT #1

- A. Shall perform all the duties of the President in his/her absence.
- B. Assist the President with Corporate Sponsorships.
- C. Will work with committee heads.

SECTION 3 MEMBER AT LARGE

- A. Assists in sponsorships.
- B. Assists with set up and activities of booster club.
- C. Will work with committee heads.

SECTION 4: SECRETARY

- A. Manage notes in meetings, and filing minutes in catalogue.
- B. Responsible to have copies of the minutes and meeting agenda for the Executive Committee prior to the regular meeting.
- C. The Secretary is responsible for maintaining a mailing list, phone numbers and email addresses of all active members, players & parents, and Corporate Sponsors.
- D. Management of electronic copies of corporate sponsorship contracts.

SECTION 5: TREASURER

- A. Responsible for preparation & maintenance of financial records: annual budget, cost center statements, and monthly financials.
- B. Responsible for all monies and day to day cash transactions of the DCFBC.
- C. Will receive/dispense all monies of (revenue generation or expenditures) of the DCFBC.
- D. Record and deposit all revenue received into a current DCFBC bank account.
- E. Keep a proper set of books and render an account of all transactions.
- F. Responsible for all check written for supplies and special events.
- G. Responsible for obtaining:
 - 1. The appropriate signatures required for purchases and operation of the checking account. (Has the authority to write checks with required approvals.)
 - 2. The receipts for booster expenditures from members prior to distribution of monies.

ARTICLE IX: PARLAMENTARY AUTHORITY

Robert's Rule of Order Newly Revised shall govern the association in all cases in which they are applicable, and in which they are not in conflict with these bylaws.

Amended this 09 day of May, 2017 and approved by majority vote

Of membership in attendance at the meeting.

President:

Vice President:

Member at large

Secretary:

Treasurer: